

VENDOR EXHIBITOR APPLICATION AGREEMENT

Business Name:	
Last Name:	First Name:
Address:	
Email:	Cell #
Assistants Name:	Cell #
I have read and agree with the agreement (signature) _____ DATE _____	

	# OF PEOPLE	AMOUNT DUE
May 13 - Tea Party Luncheon – 1950’s Theme at BRIGHTON Oak Point MI – \$70 per person - (8) per table		

I would like to be a vendor at these shows – FULL BALANCE DUE 2 MONTHS BEFORE EVENT							
MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	
7 th	9 th	13 th	6 th	17 th	3 rd	6 th	
13 th	11 th	23 rd	20 th	23 rd	22 nd	7 th	
	12 th	31 st	29 th		23 rd	14 th	
	19 th					21 st	
	25 th						

1/2 Due Now – For Events more than 2 months away – FULL PAYMENT DUE FOR EVENTS LESS THAN 2 MONTHS AWAY	
Booth Options (please check) PAY BALANCE IN FULL NOW TO SAVE \$500	Price
Single Booth 8 x 10	\$500 / \$1000
Double Booth 8 x 20	\$1000 / \$1500
Triple Booth 8 x 30	\$1500 / \$2000
Double Prime Booth - (near entrance, food, aisle intersection, corner)	\$2000 / \$2500
Triple Prime Booth - (corner)	\$2500 / \$3000
Table with Tablecloth	n/c
2 Chairs	n/c
Electric outlet (bring your own extension cords & power strips) (these are limited)	n/c
TOTAL DUE NOW	\$

Gattsbys
517-294-6816 (Cheryl Gatt)
 info@gattsbys.com www.gattsbys.com
MAIL CHECKS TO: GATTSBYS 110 E. GRAND RIVER, HOWELL, MI 48843

OFFICE USE ONLY	BOOTH #/S
____ Received Agreement ____ Received Payment ____ Received Liability Insurance	

ABSOLUTELY NO animals, pets, service pets, alcohol, vaping, tobacco, CBD, cannabis, drugs, weapons, explosives, guns, knives, weapons, firearms, or related items allowed on the promise, you will be required to leave immediately.

ADVERTISING all exhibitors please, please help promote this show. We welcome ideas of where to advertise.

Gattsbys will advertise heavily on several social media platforms, at local shops, road signs, & road flags (if allowed).

APPLICATION due to the limited prime locations and spaces, hurry and submit your application and payment immediately.

ARRIVE if the exhibitor fails to arrive, no refunds will be given.

BRING wall dividers-booth separators, cell phone charger, medications, garbage can, beverages, 2 pairs of shoes, clothes, chair pad, marketing materials, extension cords, gift giveaways, food & games to gain leads.

BOOTH be creative (like Pinterest) have fun, stand out from your competitors - compete to create a stunning, attractive booth using dividers, doors, curtains, surrounds, lighting, chairs, tables, boxes, crates, furniture, frames, flowers, staging, décor, signage, etc. to win fantastic prizes for best booth.

CLEAN all exhibitors agree to fold chairs up, leave booth free of garbage. Or possibly be charged \$50 for a cleaning fee.

COMMUNICATION we will be sending emails to keep you updated and getting you excited for the show.

CONDUCT exhibitor should be respectful to all exhibitors, staff, attendees, should exhibitor or their staff become irrational, abusive, unethical, crooked, false, harmful, harassing, no offensive, vulgar, sexual, hateful advertising, signs etc. allowed. Gattsbys and the facility have the right to escort you out, cover and shut down your booth and you will collect your belongings the day of tear down. And no refunds will be given; additional fines may apply.

CONTRACT this agreement and space may not be assigned, sold, transferred or sublet. No refunds will be given.

COPYRIGHT, TRADEMARK, LICENSED ITEMS Example: Disney, Detroit Lions or Tigers, Spartans, U of M, etc. **INFRINGEMENT IS ILLEGAL** and will not be allowed in building, No Scrapbook Cricut, Die Cuts, Knitting, Sewn, Glass Etching, Logo, Images, etc. You **MUST** have **THOSE** companies' permission, licensed labels and certificate for every single item you want to showcase and sell. Licenses **MUST** also be close at hand in your booth. Undercover Government agents visit craft shows looking for patent infringements. The seriousness of this is confiscation of all your belongings, imprisonment, major legal lawsuits, fees and worse. For more information contact a Patent infringement attorney.

DAMAGES exhibitors will pay for damages like mark, paint, drill, dig, hammer, nail anything on the walls, floors, partitions etc.

EXTENSION CORDS please bring your own commercial heavy grade cords; we do not supply. No cords may run across the floor.

FOOD & BEVERAGES a complimentary gourmet continental breakfast will be provided during setup hours. Event center will sell food during show. Vegan foods will also be provided.

INDEMNIFICATION exhibitors and it's staff will indemnify and hold Gattsbys and their staff, the facility and all staff harmless against any damages, unsatisfaction, weather, against any damages or claims arising from services, products, vendors, prices, clients, attendance, etc.

INSPECT Gattsbys or its designee(s) have the right to enter any booth at any time to ensure it is kept safe, clean and presentable.

INSURANCE Exhibitors must submit their Liability Insurance a \$1 million policy (COI) Cert. of Insurance with their application agreement.

INTERNET There will be internet available at the venue. The sign in information will be left on your table.

LEADS the event planner cannot collect or share attendees personal info it is called Doxxing, it is a privacy act infringement, a form of sharing public information, harassment, stalking, can cause emotional stress and legal action. You may ask and collect leads at your booth.

LIEN Gattsbys has the right to charge you and/or put a lien on any of your property to secure any funds owed or due for damages, etc.

PAYMENT 50% is due at the time of contract signing - remaining **BALANCE IS DUE 2 MONTHS before event**

REFUNDS If an "Act of God" (*force majeure*) unforeseeable, uncontrollable natural disasters like earthquakes, building issues, floods, wars, pandemic, or hurricanes, government regulation, strikes, curtailment of transportation facilities, making it impossible to perform the scheduled event. If the event refunds the event planner, monies will be refunded, If the planner cancels the event YES refunds will be given.

Otherwise, payments are not refundable. Same day deposits will only be refunded if exhibitor cancels before 8pm.

RELIEF if you don't have an assistant and need to leave your booth for breaks please call Cheryl at 517-294-6816.

SALES TAX all exhibitors **MUST** have a Federal Tax ID (EIN #) sales tax license! Must charge & collect 6% sales tax per the State of Michigan.

SET UP The day for setup has been set by the Venue due to their schedule, not Gattsbys. No exceptions to setup before or after the set time.

SPACE once the layout is set no changes will be allowed. Gattsbys and the venue have the right to reassign and/or change the location of the exhibitor at any time to accommodate the layout of exhibitors. You will be given your booth # prior to and at the show.

VIOLATION any violation of this agreement will permit the immediate termination of this agreement and forfeiture of any money. Gattsbys and the venue has the right to ask the vendor and its staff to leave the premises if this contract is violated by the exhibitor and its staff.

WORK exhibitor is to work their booth the entire time of the show, no packing up or leaving early, Additional fines may apply.